



Common Ground
Education & Travel Services
221 Harvard Street, Cambridge, MA 02139
Tel: 877-661-7653 / Fax: 617-491-1543
info@commongroundtravel.com

Professional & Academic Research Project in Cuba

Name of CG Research Program _____

Preferred dates (see schedule) 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Your Information

Name as it appears on your passport _____

Address: City, State, Zip _____

Tel W _____ H _____ Fax _____ Email _____

Birthdate _____ Birth place _____ Citizenship _____

Passport No/Place of issue /Exp date _____ If pending, date applied _____

Mother's maiden name _____ Emergency contact _____

Attach clear photocopy of current passport. Passport must be valid until at least until 6 months past date of return.

Profession _____ Occupation _____

Field(s) _____

Have you traveled previously to Cuba? _____

Current level of Spanish proficiency: Beginner Intermediate Advanced Bilingual

Oral:

Written:

License information

Travel to Cuba from the United States, including via third countries, is regulated by the U.S. Treasury Department, Office of Foreign Assets Control (OFAC). Conformity to the regulations is the responsibility of each participant and all participants are expected to familiarize themselves with them. Please read the regulations at www.ustreas.gov/ofac, Comprehensive Guidelines in the Cuba country sanctions. Please check the category below and complete a Travel Affidavit.

I am traveling under General License

I am traveling under Specific License no. _____ issued to _____

I have confirmed that my research in Cuba will be accepted towards qualifying for my Masters Doctorate

Research information

Please describe in 2-3 paragraphs the research agenda you intend to pursue in Cuba, including the specific areas or issues of interest to you, the relationship of the issue(s) to your professional field, and your plans for dissemination of the findings of your research upon your return. If working in Acrobat Reader, you may type below. Attach additional sheets as needed. While your description need not be lengthy, we prefer to receive 2-3 paragraphs to ensure that we are well informed.

Trip Costs

Cost of the trip is **\$1735 in double and \$2025 in single room occupancy. Additional U.S. academic fee may apply.**

Cost includes: RT air from Miami to Havana; background briefings on Cuba and topic of research; research assistance, site visits and meeting arrangement; accommodations in 3* hotel or similar group accommodations; breakfast daily; welcome and farewell dinners; meeting and transfers between airport and hotel; group transportation for appropriate visits; limited translation assistance; entry visa; medical/evacuation insurance; service fees and assistance. **Not included:** Additional meals, airport taxes (\$60 in Miami and \$25 in Havana), additional honoraria or entrance fees; tips and gratuities.

Pre- and Post-trip Extensions

You are welcome to extend your research trip by arriving prior to the dates of the group and/or staying longer. Please contact us to make these additional arrangements.

Flights

Cost of trip is based on flights to/from Miami to Havana. If you wish to travel from another point to Cuba, please contact us for information on available flights and costs.

Connecting flights

We are a full service travel agency with access to all airlines. If you choose, or are using frequent flyer miles, you are welcome to make your own connecting flights; however, please contact us to ensure that you have the required minimum connecting times.

Cuban Americans

Cuban Americans are more than welcome in all Common Ground programs and must meet the same requirements of the U.S. regulations on travel for academic research. Those born in Cuba may require Cuban passport or a different entry visa. Please contact us for more information.

Payment

Deposit of \$350 per person due with registration. Deposit is nonrefundable except in the case that applicant is not accepted to the seminar. **Final payment** is due 45 days prior to date of departure.

Payment for (passenger name) _____

___ Check enclosed in the amount of \$ _____

I authorize Common Ground Education & Travel Services to charge my credit card as listed below for the deposit amount \$ _____. I understand that deposit is nonrefundable unless I am not accepted to the program.

Card : ___ AmEx ___ Visa ___ Mastercard # _____ Expiration ____/____

Name as on card _____ Signature _____

Billing address _____ Billing telephone _____

Common Ground Cancellation Policy

Trip cancellation/interruption insurance is not included and is highly recommended. Please ask us for our Travelex Brochure.

Services Cancellation

If notice is received before departure by Common Ground by

at least 45 days	Full refund less deposit
at least 44-22 days	Full refund less deposit, visa and 10% of package price
at least 21-15 days	Full refund less deposit, visa and 15% of package price
at least 14 days	Full refund less deposit, visa and 30% of package price
at least 9 days	Full refund less deposit, visa, 50% of package price
Therein or no show	Full forfeiture of funds paid

Changes \$25 per person per change for land; \$70 per person for change of flights to/from Cuba.

Connecting flights Rules of airline ticket prevail.

Services are nonrefundable after departure and additional services in Cuba must be paid at time of service in cash CUC to hosts. Common Ground is not responsible for services missed due to inclement weather or airline delay; tour operators in Cuba reserve the right to substitute equivalent services.