



**Common Ground  
Education & Travel Services**  
Specialists in travel to Cuba

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## group application form for travel to cuba

All travelers under U.S. jurisdiction must be covered by general or specific license of the Office of Foreign Assets Control (OFAC), U.S. Treasury Department. If you are traveling under general license, you must return a signed copy of the Travel Affidavit along with this application or if traveling under specific license, a complete copy of the license. If traveling under an institutional license, return a complete copy of the license and an original letter on the institution's letterhead with the license administrator's signature, authorizing you to travel under their license. If you have applied to the Treasury Department for a license and it is pending, please indicate date applied.

Name of Group \_\_\_\_\_ No. of Participants \_\_\_\_\_  
Sponsoring institution, U.S. \_\_\_\_\_ Cuba \_\_\_\_\_  
Dates of trip: From \_\_\_\_\_ To \_\_\_\_\_

### License Information

\_\_\_\_\_ *Traveling under General License. Attached is completed copy of Travel Affidavit.*  
\_\_\_\_\_ *Traveling under institutional license, copy plus letter of authorization attached.*  
\_\_\_\_\_ *Copy of letter (s) of authorization for participants attached.*  
\_\_\_\_\_ *OFAC license pending. Date of application and current status \_\_\_\_\_*

### Flight Information

\_\_\_\_\_ *We'd like arrangements via \_\_\_\_\_ We want CG to make our connecting flights \_\_\_\_\_*  
*Please see list of flights attached. If making own connecting arrangements, allow 3 hours for check in from U.S. points to departure and at least 2 hours for 3rd country points of departure.*

### Services Requested

*Please attach an additional sheet as needed with detailed information on cities, category and desired location of hotels, dates and number of nights for each hotel, whether single or double, meals requested, and other services such as car, domestic flights, transfers or other.*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Visa Information

\_\_\_\_\_ *I would like Common Ground to issue my visa.*  
\_\_\_\_\_ *My visa is being issued by \_\_\_\_\_*  
*Type of Visa \_\_\_\_\_ Date applied \_\_\_\_\_*  
*Sponsoring organizations in U.S. and Cuba \_\_\_\_\_*